

C&G USER GROUP MEETING

Genomics Auditorium 1102A

Monday, May 19, 2014

2:00 – 4:00 p.m.

Agenda

EXTRAMURAL FUNDS ACCOUNTING

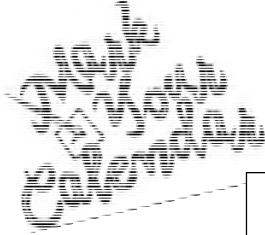
- Updates/Announcements
 - Introduction of EMF Staff
- Fiscal Year End Closing
- Concerns/Recommendations Posed From CNAS Financial Operating Managers' group
 - Delay of Subaward Encumbrances to Financial Ledgers
 - Journals posting after BEA cut-off date doesn't provide Dept. with ability to clear overdrafts
 - Delays and Uncertainty of Gift Processing Review
- Budget Establishments and Adjustment (BEA) – Free on-line BEA tutorial series available at <http://ospace.ucr.edu/tutorials.html>

SPONSORED PROGRAMS ADMINISTRATION

- Updates/Announcements
 - Introduction of SPA Staff
 - What Is A Research Administrator?
 - Research Administrators INC (2nd Tues. of each month at Noon; hiatus July & Aug.)
 - Research ListServ (<http://lists.ucr.edu/cgi-bin/mailman/listinfo/research>)
 - NOA enhancements: PreAward Conversion and Payment Basis
 - All NIH eRA systems will be upgraded over the Memorial Day weekend and, therefore, the Commons and ASSIST will be unavailable beginning Friday, May 23rd at 9 p.m. and are expected to be restored to service by Tuesday, May 27th at 7 a.m.
 - The Arthritis Foundation's Research Grant proposal guidelines re: Citizenship
 - MTA On-Line Material Transfer Request System – Pilot program participants: Huiwang Ai (Chemistry), Shou-wei Ding (Plant Pathology), Jiayu Liao (Bioengineering), Huinan Lu (Bioengineering), and Joel Sachs (Biology)
- Cost Sharing 101
- Concerns/Recommendations Posed From CNAS Financial Operating Managers' group
 - Recommendation: Award budgets not uploaded with every PAMIS record. Resulting change: None. (Award docs uploaded must mirror sponsor's NOA; Awards under FDP allow subsequent re-budgeting; N/A to NCE nor non-financial administrative changes)
 - Recommendation: Inactivate PI Current & Pending Support Report appearing in OR Web Portal for proposals submitted prior to July 1, 2013. Resulting change:
 - SPA has updated the proposal status from 'pending' to 'rejected' on 3,231 unfunded proposals having a requested start date prior to 1/1/2013.
 - Any 'pending' proposals having a requested start date of 1/1/2013 or later remain unchanged. However, the proposal status can be changed from 'pending' to either 'rejected' or withdrawn' upon emailing your CGO that a proposal was either not funded by sponsor or was withdrawn by PI.

- Recommendation: Simplify Proposal/Award Reports in OR Web Portal. Resulting change:
 - For complex proposal/award reports, glitch in program identified and corrected
 - Suggest using the [Simple Proposal/Award Query](#) within OR Web Portal, instead

QUESTIONS



UPCOMING 2014 C&G USER GROUP MEETINGS:

- **Tuesday, September 16, 2014**
1:30 – 3:30 p.m. in Genomics Auditorium
- **Tuesday, December 16, 2014**
1:30 – 3:30 p.m. in Genomics Auditorium

Research Administrators Informative Noontime Collaboration



Research Administrators INC (Informative Noontime Collaboration) is pleased to announce that Extramural Funds Accounting will be presenting on the topic of post-award cost sharing. Below are the details and a link to the registration site.

WHEN: Tuesday, June 10th at Noon

WHERE: Bourns Hall, A265

WHAT: "Post-Award – Cost Share Guidelines and Reporting"

Please join us for an overview of tracking, monitoring, and reporting cost share. Attend our "Noontime Collaboration" and we will provide some helpful hints in: 1) Tracking your fund's cost share; 2) Completing the Cost Sharing Contribution Report; 3) Completing the cost share requirement for payroll certifications; 4) Identifying supporting documentation required for cost share; and 5) Other guidance for cost share administration.

To attend this webinar, please register at
<http://or.ucr.edu/OrApps/Org/OrgEvents/Default.aspx?g=inc>
(Note: Please feel free to bring your lunch. Dessert will be provided.)